



St. Thomas College of Engineering & Technology

Vellilode, Sivapuram PO. Mattanur. Kannur District, Kerala
Approved by AICTE New Delhi, Govt. Of Kerala and Affiliated to APJ Abdul Kalam Technological University

COMPUTER SCIENCE AND ENGINEERING							
FIRST INTERNAL AUDIT EVEN SEMESTER 2021-22							
SI No:	Category	Documents	Status	Rating	Remarks	Department HoD response	
1	A1 files	Time table (with tutorials) – Staff arranged in hierarchical order	Verified	Good (4)	Time table file maintained. Tutorial Hours are marked. Staff arranged in hierarchical order		
		Internal exam QP (DQAC Approved)	Verified	Good (4)	Scrutiny is done on Question papers by the DQAC. Scrutiny reports are filed and maintained.		
		Innovative Teaching approaches	-	-	-		
		Tutorial samples with log book	Verified	Fair (3)	Tutorial samples kept in the course file, Log register and Course file verified.	Log register maintained in the Department	
2	A2 files - Academic Files	(Course files)	Verified	Good (4)	<p style="text-align: center;">General Remarks (Theory courses):</p> <ol style="list-style-type: none"> 1. Lecture/Tutorial hrs should be marked in <i>schedule of works</i> both in log book and linways. 2. Mark distribution should be shown in the answer booklets of series exams and assignments. 3. Assignment mark split up should shown in the question paper 4. Tutorial hrs to be indicated in the subject coverage and the entry to be made in the log register. <i>Signature of students mandatory</i> <p style="text-align: center;">General Remarks (Practical courses):</p> <ol style="list-style-type: none"> 1. <i>CIE details to be entered in the log book & Students record on the same day of completion of experiment</i> 2. Spiral bound lab manual is to be kept along with the course file 		
3	1. A3 Files - Academic Files	CO-PO, CO-PSO mapping	Verified	Fair (3)	Mapping is done and verified the course files	Department follows the mapping generated from CMS	
		PO, PSO attainment	-	-	Attainment calculation to be done		
		Curriculum Gap (with Gaps and course identified to address the POs, PSOs)	-	-			
		Project (a. List of projects with guides and students b. Panels, rubrics and marks of evaluation c. PO, PSO attainment)	Verified	Fair(3)	File maintained by the Project Coordinator, Evaluation sheets verified, Rubrics not defined	Will be Maintained	

		Subject Group (List of groups and Faculty, allotment by HoD, Minutes of each group, Programs/Activities organized under each group)	Verified	Fair(3)	Subject groups formed and faculties allotted. More activities to be organised under each group	Activities organized , one per semester under special interest group.
		Journal Publications: ISI, SCOPUS, Other Journals	Nil		-	
		Publications: Conference, Books, Book chapters, Articles, etc	Nil			
		IPR (and related activities)	Nil			
		MoU	Nil			
		FDP Attended: (a. Outside own college b. Inside own college)	Nil			
		FDP/Conference Organized	Nil			
		Awards / Honors	Nil			
		External Interaction	Nil			
5	C – Files (Student Files)	Roll List (for last 3 years)	Verified	Good (4)	Details maintained	
		KTU Results and Analysis (Semester-wise)	Verified	Good (4)	Result analysis of all batches updated Results AY 2020-21 (Even Semester): S4: 92.57% S6: 75% S8: 54%	
		Success Data of Passed Out Batch	Not maintained			
		Placement (Proof- for previous Acad Year)	Verified	Good (4)	Details documented and maintained	
		Higher Studies (Proof- for previous Acad Year)	Not maintained			
		Career/Skill Development Programs	Verified	Fair (3)	Conducted Pre-Placement Training Program for 2023 YoP Students (CGP Career avenues)	
		Achievements	Nil			
		Entrepreneurship / Start ups	Nil			
		Professional Society Activity	Nil		No activities conducted during the even semester 2021-22	

6	D – Files (Miscellaneous Files)	Staff Extension Activities	Verified	Fair (3)	College has an active National Service Scheme cell through which different social activities are planned for each year.	
		Staff Duties/Responsibilities	Verified	Good (4)	Workload file maintained	
		Department Budget	Verified	Fair (3)		
7	Minutes and Action taken reports of Class Committee/Advisory meetings		Verified	Good (4)	Verified S4 & S6 Advisory meeting minutes report Verified S8 Class committee meeting	
8	Details of licensed software in the department		Verified	Good (4)		
9	Details showing the conduct of remedial classes		Verified	Fair (3)	Log Register maintained. More remedial sessions can be conducted	Remedial sessions as per timetable will be followed
10	Equipment log registers used in the laboratories		Verified	Good (4)	Log registers maintained	
11	Question paper and sample answer sheets for assessment of practical courses		Verified	Good (4)	Files maintained	
12	Details of faculty evaluation and action taken on it		Verified	Good (4)	TE 1 and TE 2 of S8 & TE 1 of S6 & S4 verified. No major issues in the feedback and hod remarks also noted	
13	Department library register showing volume and title of books, journals etc.		Verified	Fair (3)	Registers maintained	Books will be issued to students and staff as per their requirement.
14	Register showing activity points		Verified	Good (4)	Details maintained	
15	Details of MOOC Courses taken by students		Verified	Fair (3)	Since the file comes in the category of department file, department coordinators shall maintain separate file with the details of students registered, qualified, certificates, etc.	Separate file Maintained
16	Details of computing facility in the computer lab		Verified	Good (4)		

PRINCIPAL

HOD

INTERNAL AUDITOR



Applied Science and Humanities						
FIRST INTERNAL AUDIT EVEN SEMESTER 2021-22						
SI No:	Category	Documents	Status	Rating	Remarks	Department HoD response
1	A1 files	Time table (with tutorials) – Staff arranged in hierarchical order	Verified	Good(4)	Time table with tutorials hours marked maintained	
		Internal exam QP (DQAC Approved)	Verified	Good(4)	Scrutiny is done on Question papers by the Scrutiny committee. Files maintained	
		Innovative Teaching approaches	Nil			
		Tutorial samples with log book	Verified	Good (4)	Log registers updated regularly	
2	A2 files - Academic Files	(Course files)	Verified	Good (4)	<p>General Remarks (Theory courses):</p> <ol style="list-style-type: none"> Lecture/Tutorial hrs should be marked in <i>schedule of works</i> both in log book and linways. Mark distribution should be shown in the answer booklets of series exams and assignments. Assignment mark split up should shown in the question paper Tutorial hrs to be indicated in the subject coverage and the entry to be made in the log register. <i>Signature of students mandatory</i> <p>General Remarks (Practical courses):</p> <ol style="list-style-type: none"> <i>CIE details to be entered in the log book & Students record on the same day of completion of experiment</i> Spiral bound lab manual is to be kept along with the course file 	
3	1. A3 Files - Academic Files	CO-PO, CO-PSO mapping	Verified	Fair (3)	CO -PO Mapping is done and verified the course files	CO- PSO mapping not yet done
		PO, PSO attainment	-	-	Attainment calculation to be done	
		Curriculum Gap (with Gaps and course identified to address the POs, PSOs)	Nil			
		Project (a. List of projects with guides and students b. Panels, rubrics and marks of evaluation c. PO, PSO attainment)	NA			
		Subject Group (List of groups and Faculty, allotment by HoD, Minutes of each group, Programs/Activities organized under each group)	NA			
		Add-on Courses	Nil			

		Department Budget	Verified	Good (4)	File maintained	
7		Minutes and Action taken reports of Class Committee/Advisory meetings	Verified	Good (4)		
8		Details of licensed software in the department	NA			
9		Details showing the conduct of remedial classes	Verified	Good (4)	Log registers maintained	
10		Equipment log registers used in the laboratories	Verified	Good (4)	Files maintained	
11		Question paper and sample answer sheets for assessment of practical courses	Verified	Good (4)		
12		Details of faculty evaluation and action taken on it	Verified	Good (4)	File maintained	
13		Department library register showing volume and title of books, journals etc.	Verified	Good (4)	Registers maintained	Verified books on 13/6/22
14		Register showing activity points	Nil			Collected certificates from students. Points will be added by the end of the semester
15		Details of MOOC Courses taken by students	Nil			Spoken tutorial file is maintained by Asst. prof. Dhanyaja
16		Details of computing facility in the computer lab	Nil			

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INTERNAL AUDITOR



St. Thomas College of Engineering & Technology

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CIVIL ENGINEERING						
FIRST INTERNAL AUDIT EVEN SEMESTER 2021-22						
Sl No:	Category	Documents	Status	Rating	Remarks	Department HoD response
1	A1 files	Time table (with tutorials) – Staff arranged in hierarchical order	Verified	Good(4)	Time table with tutorials hours marked maintained	
		Internal exam QP (DQAC Approved)	Verified	Good(4)	Scrutiny is done on Question papers by the Scrutiny committee. Files maintained	
		Innovative Teaching approaches	Nil			
		Tutorial samples with log book	Verified	Good(4)	Tutorial samples kept in the course file, Files verified. Log registers verified	Log register maintained in department
2	A2 files - Academic Files	(Course files)	Verified	Good (4)	<p style="text-align: center;">General Remarks (Theory courses):</p> <ol style="list-style-type: none"> 1. Lecture/Tutorial hrs should be marked in <i>schedule of works</i> both in log book and linways. 2. Mark distribution should be shown in the answer booklets of series exams and assignments. 3. Assignment mark split up should shown in the question paper 4. Tutorial hrs to be indicated in the subject coverage and the entry to be made in the log register. <i>Signature of students mandatory</i> <p style="text-align: center;">General Remarks (Practical courses):</p> <ol style="list-style-type: none"> 1. <i>CIE details to be entered in the log book & Students record on the same day of completion of experiment</i> 2. Spiral bound lab manual is to be kept along with the course file 	Signature of students is entered
3	1. A3 Files - Academic Files	CO-PO, CO-PSO mapping	Verified	Fair (3)	Mapping is done and verified the course files	
		PO, PSO attainment	-	-	Attainment calculation to be done	
		Curriculum Gap (with Gaps and course identified to address the POs, PSOs)	Nil			
		Project (a. List of projects with guides and students b. Panels, rubrics and marks of evaluation c. PO, PSO attainment)	Verified	Fair (3)	File maintained by the Project Coordinator, Rubrics not defined	

		Subject Group (List of groups and Faculty, allotment by HoD, Minutes of each group, Programs/Activities organized under each group)	Verified	Fair (3)	Subject groups formed and faculties allotted. More activities to be organised under each group	
		Add-on Courses			-	
4	B – Files (Staff Files)	Research funding (a. Internal, b. External)	-	-	-	
		Consultancy	-	-	-	
		Collaborative works/research and outcomes	-	-	-	
		Journal Publications: ISI, SCOPUS, Other Journals	-	-	-	
		Publications: Conference, Books, Book chapters, Articles, etc	-	-	-	
		IPR (and related activities)	-	-	-	
		MoU	-	-	-	
		FDP Attended: (a. Outside own college b. Inside own college)	Verified	Poor (2)	Faculty members to be encouraged to participate in FDPs	
		FDP/Conference Organized	-	-	-	
		Awards / Honors	-	-	-	
		External Interaction	Verified	Fair (3)	College has an active National Service Scheme cell through which different social activities are planned for each year.	
5	C – Files (Student Files)	Roll List (for last 3 years)	Verified	Good (4)	maintained	
		KTU Results and Analysis (Semester-wise)	Verified	Fair (3)	Result analysis of all batches updated Results AY 2020-21 (Even Semester): S4: 52.78 % S6: 50 % S8: 93.75 %	
		Success Data of Passed Out Batch	Not maintained			
		Placement (Proof- for previous Acad Year)	Verified	Poor (2)		Placement file is maintained in department
		Higher Studies (Proof- for previous Acad Year)	Verified	Good (4)		
		Career/Skill Development Programs	Verified	Fair (3)	Conducted Pre-Placement Training Program for 2023 YoP Students (CGP Career avenues)	

		Achievements	Nil			
		Entrepreneurship / Start ups	Nil			
		Professional Society Activity	Nil			
6	D – Files (Miscellaneous Files)	Staff Extension Activities	Verified	Fair (3)	College has an active National Service Scheme cell through which different social activities are planned for each year.	
		Staff Duties/Responsibilities	Verified	Good (4)	Workload file maintained	
		Staff/Guest Appointment Details	Nil			
		Guest Acquaintance (Semester-wise)	Nil			
		Department Budget	Verified	Fair (3)	Document verified	
7	Minutes and Action taken reports of Class Committee/Advisory meetings	Verified	Good (4)	Verified S4 & S6 Advisory meeting minutes report S8 report pending	S8 Class committee report submitted	
8	Details of licensed software in the department	Nil				
9	Details showing the conduct of remedial classes	Verified	Good (4)	Log Register maintained.		
10	Equipment log registers used in the laboratories	Verified	Good (4)	Log registers maintained		
11	Question paper and sample answer sheets for assessment of practical courses	Verified	Good (4)	Files maintained		
12	Details of faculty evaluation and action taken on it	Verified	Good (4)	TE 1 and TE 2 of S8 & TE 1 of S6 & S4 verified. No major issues in the feedback and hod remarks also noted		
13	Department library register showing volume and title of books, journals etc.	Verified	Fair (3)	Registers maintained		
14	Register showing activity points	Verified	Good (4)	Details documented and maintained		

15	Details of MOOC Courses taken by students	Verified	Fair (3)	Since the file comes in the category of department file, department coordinators shall maintain separate file with the details of students registered, qualified, certificates, etc.	
16	Details of computing facility in the computer lab	Nil			

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MECHANICAL ENGINEERING						
FIRST INTERNAL AUDIT EVEN SEMESTER 2021-22						
Sl No:	Category	Documents	Status	Rating	Remarks	Department HoD response
1	A1 files	Time table (with tutorials) – Staff arranged in hierarchical order	Verified	Good (4)	Time table with tutorials hours marked maintained	Updated in Hierarchial order
		Internal exam QP (DQAC Approved)	Verified	Good(4)	Scrutiny is done on Question papers by the Scrutiny committee. Files maintained	
		Innovative Teaching approaches	Nil			
		Tutorial samples with log book	Verified	Fair (3)	S6 Tutorial Log register- Student signature not found S4 Tutorial Log register- MAT 202 details missing	Will be maintianed
2	A2 files - Academic Files	(Course files)	Verified	Good(4)	<p style="text-align: center;">General Remarks (Theory courses):</p> <ol style="list-style-type: none"> 1. Lecture/Tutorial hrs should be marked in <i>schedule of works</i> both in log book and linways. 2. Mark distribution should be shown in the answer booklets of series exams and assignments. 3. Assignment mark split up should shown in the question paper 4. Tutorial hrs to be indicated in the subject coverage and the entry to be made in the log register. <i>Signature of students mandatory</i> <p style="text-align: center;">General Remarks (Practical courses):</p> <ol style="list-style-type: none"> 1. <i>CIE details to be entered in the log book & Students record on the same day of completion of experiment</i> 2. Spiral bound lab manual is to be kept along with the course file 	
1	A3 Files -	CO-PO, CO-PSO mapping	Verified	Fair (3)	CO-PO mapping done, PSO mapping not done	Department follows the mapping generated from CMS
		PO, PSO attainment			Attainment calculation not done	
		Curriculum Gap (with Gaps and course identified to address the POs, PSOs)	Nil			

3	1. AS FILES - Academic Files	Project (a. List of projects with guides and students b. Panels, rubrics and marks of evaluation c. PO, PSO attainment)	Verified	Fair(3)	File maintained by the Project Coordinator, Rubrics not defined	
		Subject Group (List of groups and Faculty, allotment by HoD, Minutes of each group, Programs/Activities organized under each group)	Verified	Fair (3)	Subject groups formed and faculties allotted. More activities to be organised under each group	
		Add-on Courses	Nil			
4	B – Files (Staff Files)	Research funding (a. Internal, b. External)	Nil			
		Consultancy	Nil			
		Collaborative works/research and outcomes	Nil			
		Journal Publications: ISI, SCOPUS, Other Journals	Nil			
		Publications: Conference, Books, Book chapters, Articles, etc	Nil			
		IPR (and related activities)	Nil			
		MoU	Nil			
		FDP Attended: (a. Outside own college b. Inside own college)	Nil		Faculties to be encouraged to participate in FDPs	
		FDP/Conference Organized	Nil			
		Awards / Honors	Nil			
		External Interaction	Verified	Fair (3)	College has an active National Service Scheme cell through which different social activities are planned for each year.	
5	C – Files (Student Files)	Roll List (for last 3 years)	Verified	Good (4)	Details maintained	
		KTU Results and Analysis (Semester-wise)	Verified	Fair (3)	University Result analysis maintained Results AY 2020-21 (EVEN Semester): S4: 20.83 % S6: 25% S8: 89.1 %	
		Success Data of Passed Out Batch	Not maintained			
		Placement	Verified	Fair (3)	Number of offer letters received- 1 student, Details documented	
		Higher Studies (Proof- for previous Acad Year)	Not maintained			

		Career/Skill Development Programs	Verified	Fair (3)	Conducted Pre-Placement Training Program for 2023 YoP Students (CGP Career avenues)	
		Achievements	Nil			
		Entrepreneurship / Start ups	Nil			
		Professional Society Activity	Nil			
6	D – Files (Miscellaneous Files)	Staff Extension Activities	Verified	Fair (3)	College has an active National Service Scheme cell through which different social activities are planned for each year.	
		Staff Duties/Responsibilities	Verified	Good (4)	Workload file maintained	
		Staff/Guest Appointment Details	Nil			
		Guest Acquaintance (Semester-wise)	Nil			
		Department Budget	Verified	Fair (3)		
7	Minutes and Action taken reports of Class Committee/Advisory meetings	Verified	Good (4)			
8	Details of licensed software in the department	Nil				
9	Details showing the conduct of remedial classes	Verified	Good (4)	Remedial log registers maintained and sessions arranged regularly		
10	Equipment log registers used in the laboratories	Verified	Good (4)			
11	Question paper and sample answer sheets for assessment of practical courses	Verified	Good (4)			
12	Details of faculty evaluation and action taken on it	Verified	Fair (3)	Comment may also be included		
13	Department library register showing volume and title of books, journals etc.	Verified	Good (4)			

14	Register showing activity points	Verified	Good (4)		
15	Details of MOOC Courses taken by students	Verified	Poor (2)	Number of enrollments- 22, Number of registrations- 0	
16	Details of computing facility in the computer lab	Nil			

PRINCIPAL

HOD

INTERNAL AUDITOR



St. Thomas College of Engineering & Technology

Vellilode, Sivapuram PO. Mattanur. Kannur District, Kerala

Approved by AICTE New Delhi, Govt. Of Kerala and Affiliated to APJ Abdul Kalam Technological University

ELECTRONICS AND COMMUNICATION ENGINEERING							
FIRST INTERNAL AUDIT EVEN SEMESTER 2021-22							
Sl No:	Category	Documents	Status	Rating	Remarks	Department HoD response	
1	A1 files	Time table (with tutorials) – Staff arranged in hierarchical order	Verified	Good(4)	Time table with tutorials hours marked maintained. Staff arranged hierarchichally		
		Internal exam QP (DQAC Approved)	Verified	Good(4)	Scrutiny is done on Question papers by the Scrutiny committee. Scrutiny reports are filed and maintained along with the final question paper and scheme of valuation		
		Innovative Teaching approaches	Nil		-		
		Tutorial samples with log book	Verified	Good(4)	Tutorial samples kept in the course file, Files verified. Log registers verified	Log registers maintained separately for each batch	
2	A2 files - Academic Files	(Course files)	Verified	Good (4)	<p style="text-align: center;">General Remarks (Theory courses):</p> <ol style="list-style-type: none"> 1. Lecture/Tutorial hrs should be marked in <i>schedule of works</i> both in log book and linways. 2. Mark distribution should be shown in the answer booklets of series exams and assignments. 3. Assignment mark split up should shown in the question paper 4. Tutorial hrs to be indicated in the subject coverage and the entry to be made in the log register. <i>Signature of students mandatory</i> <p style="text-align: center;">General Remarks (Practical courses):</p> <ol style="list-style-type: none"> 1. <i>CIE details to be entered in the log book & Students record on the same day of completion of experiment</i> 2. Spiral bound lab manual is to be kept along with the course file 	Noted all the remarks and necessary updations will be made in the course files	
3	1. A3 Files - Academic Files	CO-PO, CO-PSO mapping	Verified	Fair (3)	CO-PO mapping is done, PSO mapping not done	PSO defined and mapping will be done	
		PO, PSO attainment			Attainment calculation to be done	Attainment calculation will be done	
		Curriculum Gap (with Gaps and course identified to address the POs, PSOs)	Nil				
		Project (a. List of projects with guides and students b. Panels, rubrics and marks of evaluation c. PO, PSO attainment)	Verified	Fair (3)	Details are maintained in the project course file. Evaluation sheets verified. Panels formed. Rubrics to be defined		

		Subject Group (List of groups and Faculty, allotment by HoD, Minutes of each group, Programs/Activities organized under each group)	Verified	Fair (3)	More activities to be organised under each group	More events will be organised under each subject group
		Add-on Courses	Nil			
4	B – Files (Staff Files)	Research funding (a. Internal, b. External)	Nil			
		Consultancy	Nil			
		Collaborative works/research and outcomes	Nil			
		Journal Publications: ISI, SCOPUS, Other Journals	Verified	Good (4)	Details maintained and documented	
		Publications: Conference, Books, Book chapters, Articles, etc	Verified	Good (4)	Details maintained and documented	
		IPR (and related activities)	Nil			
		MoU	Nil			
		FDP Attended: (a. Outside own college b. Inside own college)	Verified	Fair (3)	More FDPs to be attended	Will be attended in the coming semesters
		FDP/Conference Organized	Nil			
		Awards / Honors	Nil			
		External Interaction				
5	C – Files (Student Files)	Roll List (for last 3 years)	Verified	Fair (3)	Maintained	
		KTU Results and Analysis (Semester-wise)	Verified	Poor(2)	Result analysis of all batches updated Results AY 2020-21 (Even Semester): S4:33.33 % S6: 35 % S8: 80 %	Necessary actions will be taken to improve the result
		Success Data of Passed Out Batch	Not maintained			Will be documented
		Placement (Proof- for previous Acad Year)	Verified	Good (4)		
		Higher Studies (Proof- for previous Acad Year)	Verified	Fair (3)	Details documented	
		Career/Skill Development Programs	Verified	Fair (3)	Conducted Pre-Placement Training Program for 2023 YoP Students (CGP Career avenues)	
		Achievements	Nil			

6	D – Files (Miscellaneous Files)	Staff Extension Activities	Verified	Fair (3)	College has an active National Service Scheme cell through which different social activities are planned for each year.	
		Staff Duties/Responsibilities	Verified	Good (4)	Workload file maintained	
		Staff/Guest Appointment Details	Nil			
		Guest Acquaintance (Semester-wise)	Nil			
		Department Budget	Verified	Good (4)		
7	Minutes and Action taken reports of Class Committee/Advisory meetings		Verified	Good (4)	Verified S4 & S6 Advisory meeting minutes report & S8 CC report	
8	Details of licensed software in the department		Nil			
9	Details showing the conduct of remedial classes		Verified	Good (4)	Log registers maintained	
10	Equipment log registers used in the laboratories		Verified	Good (4)	Details maintained	
11	Question paper and sample answer sheets for assessment of practical courses		Verified	Good (4)		
12	Details of faculty evaluation and action taken on it		Verified	Good (4)	TE 1 and TE 2 of S8 & TE 1 of S6 & S4 verified. Hod remarks also noted	Action taken report will be documented
13	Department library register showing volume and title of books, journals etc.		Verified	Fair (3)	Stock register and Issue register maintained	
14	Register showing activity points		Verified	Good (4)	Maintained	
15	Details of MOOC Courses taken by students		Verified	Fair (3)	More registrations should be there	Will encourage students to do more MOOC courses
16	Details of computing facility in the computer lab		Nil			

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INTERNAL AUDITOR



St. Thomas College of Engineering & Technology

Vellilode, Sivapuram PO. Mattanur. Kannur District, Kerala
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College Specific Assessments

FIRST INTERNAL AUDIT EVEN SEMESTER 2021-22

Sl No:	Documents	Status	Rating	Remarks	Principal's Response
1	Academic calendar with days earmarked with working days, holidays, other activities etc. (A)	Verified	Good(4)	Activities done in accordance with APJ AKTU academic calendar, cross checked with the college academic calendar and course diary	
2	Minutes and action taken reports of student's grievances and appeal committee meetings (A)	Verified	Good(4)	No suggestions/complaints received from the complaint box kept at the college. Online facility is also made available for the students and parents to send their grievances.	
3	Minutes and action taken reports of discipline and welfare committee meetings (A)	Verified	Good (4)	Committee Constituted, meetings conducted and minutes are maintained	
4	Central library register showing volume and title of books, journals etc (A)	Verified	Good (4)	Volume- 10289 titles- 2403 journalssubscribed-24 Delnet subscribed Seating capacity- 150 Library software- KOHA latest version Library area- 400 m2	
5	IQAC meeting minutes, internal audit reports etc (A)	Verified	Good (4)	IQAC meeting conducted regularly and minutes uploaded in College website. Internal Audit is also conducted regularly	
6	Institution Budget (A)	Verified	Fair (3)	Documents maintained	

7	Facility for Co-curricular and extracurricular activities	Verified	Excellent (5)	<p>List of major Cocurricular and Extracurricular activities</p> <ol style="list-style-type: none"> 1. Ignite 2021- College sports meet 2. Xtasy 2022- College arts fest 3. College union election 2021-22 4. Various activities coordinated by IEDC STM 5. Hands on workshop on machine learning 6. Diseno and Kwiz 7. Expert talks conducted by various departments 8. LED manufacturing workshop 9. Workshop on embedded system development 10. Deeksha 2.0 organised by NSS STM <p>Documents are maintained</p>	
8	Average Student to faculty ratio (A)	Verified Attendance register and timetable	Good (4)	$(20*42)/900 = 0.93$ ECE-8 CSE-9 CE- 11 ME- 7 ASH- 7	
9	Faculty retention (A)	Verified Attendance register and	Good (4)	Average SFR maintained above 0.9 throughout the year	
10	Faculty Qualification Index (A)	Verified Attendance register and	Very poor (1)	$(10*1+41*4)/45 = 3.86$	Will be improved
11	Number of Qualified technical staff (A)	Verified Attendance register and	Fair (3)	Verified the attendance register CE-3, CSE-1, ME-3, EC-2 Total- 9	
12	Details of central computing facility (A)	Verified	Fair (3)	No: of servers- 1 No: of systems- 110 Net connectivity- 40 Mbps (BSNL) + 60 Mbps (Kerala Vision)	Will be improved
13	Principals Response on previous academic audits (A)	Verified	Good (4)	Timely responses recorded in the audit reports	

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INTERNAL AUDITOR